

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

(ACADEMIC SECTION)

Dated: 26.06.2024

Refund Policy – 2024 (B.Tech. first Year programs)

- The candidates those who surrender their seat before or on 08th July, 2024, Rs.1000 will be deducted.
- The candidate those who surrender their seat from 9th July 2024 to 14th September 2024 amount of Rs. 1500 plus Rs. 415 will be deducted on per day basis.
- The candidate who surrender their seat on or after 15th September,2024 only refundable securities i.e. Rs. 6000 will be refunded to such candidate (subject to the condition, if the candidate deposit full fee otherwise whole deposited amount will be forfeited).

Note: The hostel fee and mess fee refund cases will be processed by the Chief Warden Hostels separately.

*Sd/-
Dean Academics*

Dated:_____

Principal,
Guru Nanak Dev Engineering College,
Ludhiana.

Subject: Regarding Seat Withdrawal and Refund of Admission Fee 2024.

Sir,

It is hereby requested that I _____ S/D/o _____, have taken admission in B.Tech. in _____, branch of your esteemed Institution. I want to withdraw/surrender my seat.

You are requested to kindly refund the fee deposited by me vide receipt no. _____ dated _____ after deduction as per college refund policy.

Student's or Father's Bank Details

(Fill in Capital letters)

Saving Bank A/C No: _____

Bank Name (with address): _____

Beneficiary Name (Name of Account Holder, as per bank passbook): _____

IFSC Code: _____

Yours faithfully,

Signature _____

Name _____

Mobile _____

Email Id _____

GNDEC Registration No. _____

IKGPTU Application No. _____

Signature of Father/Mother/Guardian _____

Father/Mother/Guardian's Mobile No. _____

Required Documents:

1. Fee Slip
2. A a d h a r ID proof

Note:-

1. **This application has to be submitted in Record Section of the college.**
2. **For further queries regarding refund, kindly contact with Account branch at 0161-5064705.**